



High aspirations - Valuing learning – Achievement for all

Haywood Village Academy
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Weston-Super-Mare
North Somerset
BS24 8ES

Principal: Craig Jones
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E-mail: enquiries@haywoodvillageacademy.org.uk

28th May 2021

Dear Parents

Positive COVID-19 test outcome and close contact reporting during the holiday

Friday 28th May – Monday 31st May:

Between Friday 28th May – Monday 31st May, it is important that we continue to trace close contacts of anyone who has a positive test result and were in school 48 hours before the symptoms started.

From Friday 28th May, please report a positive test result by email to enquiries@haywoodvillageacademy.org.uk

Please leave the following information:

- Parent's name
- Your child's name
- When the child was last in school
- Date of first symptoms
- The date of the test
- The date of the positive result

This information will support the senior leadership of the school to alert close contacts and reduce the potential risk of further spreading COVID-19 in our community. Between Friday 28th May to Monday 31st May, the enquiries email inbox will be monitored at least three times in the day (8 – 9 am, 1 – 2 pm and 7 – 8 pm).

Tuesday 1st June – 6th June:

The email inbox will not be monitored.

Monday 7th June:

The email inbox will be accessed as part of the usual school working day arrangements. If you or a member of your household has tested positive for COVID-19, and will not be returning to school on Monday 7th June due to isolation, please email the school on enquiries@haywoodvillageacademy.org.uk. In addition, if you are having to isolate because you have been identified as a close contact of someone who has tested positive for COVID-19, please also notify the school of planned absence due to self-isolation. The school administration team will check all messages on Monday 7th June.

Yours faithfully

Craig Jones
Senior Principal

