



High aspirations - Valuing learning – Achievement for all

Haywood Village Academy
20 Whitney Crescent
Weston-Super-Mare
North Somerset
BS24 8ES

Principal: Craig Jones
Telephone: 01934 312720
E-mail: enquiries@haywoodvillageacademy.org.uk

1st April 2021

Dear Parents

Positive COVID-19 test outcome and close contact reporting during the holiday

Friday 2nd April – Monday 5th April:

Between Friday 2nd April – Monday 5th April, it is important that we continue to trace close contacts of anyone who has a positive test result and were in school 48 hours before the symptoms started.

From Friday 2nd April, please report a positive test result by email to enquiries@haywoodvillageacademy.org.uk

Please leave the following information:

- Parent's name
- Your child's name
- When the child was last in school
- Date of first symptoms
- The date of the test
- The date of the positive result

This information will support the senior leadership of the school to alert close contacts and reduce the potential risk of further spreading COVID-19 in our community. Between Friday 2nd April to Monday 5th April, the enquiries email inbox will be monitored at least three times in the day (8 – 9 am, 1 – 2 pm and 7 – 8 pm).

Tuesday 6th – 18th April:

The email inbox will not be monitored.

Monday 19th April:

The email inbox will be accessed as part of the usual school working day arrangements. If you or a member of your household has tested positive for COVID-19, and will not be returning to school on Monday 19th April due to isolation, please email the school on enquiries@haywoodvillageacademy.org.uk. In addition, if you are having to isolate because you have been identified as a close contact of someone who has tested positive for COVID-19, please also notify the school of planned absence due to self-isolation. The school administration team will check all messages on Monday 19th April.

Yours faithfully

Craig Jones
Senior Principal

