

Friday 23<sup>rd</sup> May 2025

Dear Parents & Carers

### Important Update to My Child at School (MCAS)

In January we launched the parental App linked to our Bromcom system called 'My Child At School' known as MCAS. Using the app informs parents of a wide range of information about your child's progress at school including:

- Communication and information notices from the school.
- Attendance
- Contact details (you will be able to update these).
- MCAS will also be used to book Parents Evening appointments starting next academic year.

Parents of almost half of the children have already signed up and created an MCAS Account – thank you!

We have now been informed that MCAS will be replacing our payment system, Scopay. Next term we will begin working on the process of moving from Scopay to MCAS. Parents will eventually have to use MCAS to:

- Book and pay for wraparound childcare (Parachutes After School Club and Breakfast Club).
- Book and pay for school lunches (Pre-school and Year 3 – 6).
- Pay for enrichment activities and school trips.
- Pay for after-school clubs that run throughout the school year.

We will send more information about the move from Scopay as soon as we know more. Guidance will also be sent to parents on how to use MCAS to book and pay for clubs, lunches etc as soon as have it.

It is really important that parents create an MCAS account, so please take the time to install the app on your device.

We hope that it will be a good experience for everyone. If you do experience any problems signing up or with the app, please contact us using the following email [mcas@hva.clf.uk](mailto:mcas@hva.clf.uk) and give your name, your child's name and your email address, where we will be able to check the data is correct, and help you with the sign up process.

Attached to this letter are instructions on how to sign up and below is a link to a video on YouTube which shows you how to sign up to the app:

<https://www.youtube.com/watch?v=nLEd4Cdtzsw>

Best wishes,

Craig Jones,  
Principal,  
Haywood Village Academy